

30th – 31st Oct 2019
Sands Expo & Convention Centre, Singapore

Request for approval to attend: Asian Downstream Summit & Asian Refining Petrochemical Conference (ARPC) 2019

Dear [insert Manager's name]

I would like to submit my interest to attend the **12th Asian Downstream Summit (ADS)** <hyperlink> Co-Located with **Asian Refining Petrochemical Conference** <hyperlink>, taking place from **30th October – 31st October 2019 in Singapore** at the **Sands Expo & Convention Centre**.

The purpose of our show is to bring together top refiners, petrochemical players, specialty chemicals manufactures, decision makers, technology experts & government officials to discuss strategies and best practices for optimizing efficiency, increasing margins and achieving operational excellence in oil & gas through technology enablement.

While the focus of the **Asian Downstream Summit** agenda remains “**digital transformation**” and “**Industry 4.0**”, **ARPC** will focus on **core refining and petrochemical technologies** including licensing technologies, catalyst technologies, project trends and updates, equipment innovations and clean fuel technologies, giving our partners a one-stop-shop to meet industry leaders under one roof to network, seek partnerships and learn about the latest technologies.

Once again, the show is the **anchor oil & gas event** at the [Singapore International Energy Week \(SIEW\)](#) that is hosted by the **Energy Market Authority (EMA)** of Singapore.

Hosting more than **150+ speakers, 50+ international sponsors & exhibitors** and **1,000+ attendees & Senior Ministerial Delegations**, ADS & ARPC bring together decision makers to address the future of the downstream oil & gas industry.

Attending as a delegate means that through in-depth case studies, presentations, panel sessions, technical showcases and workshops, I will have access to the latest cutting edge technical solutions being deployed and implemented across the oil & gas landscape globally and in Asia Pacific.

At ADS & ARPC, I will gain the very latest industry insights and intelligence directly from industry leaders and experts and key stakeholders spearheading the continued development and growth of our industry.

I am keen to register as a delegate to:

- Learn about the strategies and best practices for optimising efficiency, increasing margins and achieving operational excellence in refining, petrochemicals and chemicals sectors.
- What technologies are being deployed by international players across the world
- Get latest project updates in Asia and beyond
- Learn about how IMO 2020 challenges can be turned into profitable opportunities
- Join and network with over 1,000+ conference attendees sharing both strategic and technical experiences through enhanced networking opportunities and extended Q&A sessions.
- Attend both conferences **Asian Downstream Summit & Asian Refining Petrochemical Conference** at the cost of one, all under one roof.

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- Meet other technical experts behind cutting edge innovations from Asia and the world, acquiring new technical insights by attending focused discussions on topics such as the challenges and opportunities of implementing innovative technologies in refineries and petrochemical plants.
- Meet and network with 10,000+ attendees from oil & energy sector at the Singapore International Energy Week (SIEW)

As an (insert job title), it is my goal to attain from my attendance (insert goals) and as such I would like to highlight some specific topics in the ADS 2019 conference agenda which I am very keen to participate in:

- (insert session titles)

I would like to request approval to attend as a delegate which costs:

- SGD 795 before 26th April 2019
- SGD 1395 before 23rd August 2019
- SGD 1995 (24th August 2019 – 30th October 2019)

I look forward to your support and confirmation to attend **Asian Downstream Summit & Asian Refining Petrochemical Conference**.

Yours Sincerely

[Your name]